



# Franklin County Family YMCA

## EMERGENCY CHILD CARE RESPONSE

### Arrival

- Parents and children will be greeted each morning at the front door of Rocky Mount Elementary. If parents have not completed a registration form, they will be asked to do so in the lobby. For safety reasons, we will ask parents not to walk in the hallways. Staff assisting parents with the application will affirm that the YMCA has an emergency phone number that the parent/guardian can be reached at within minutes/quickly.
- YMCA staff will take the temperature and check symptoms for children before the parents leave the site as well as staff as they arrive each day. Any child with a temperature of 100 degrees or greater will be turned away immediately. Staff must be aware of the following forehead thermometer considerations:
  - The thermometer must be disinfected between participant use.
  - Accurate use of a forehead thermometer is as follows: Place the sensor head at the center of the forehead. Slowly slide the thermometer across the forehead toward the top of the ear. Keep it in contact with the skin. Stop when you reach the hairline.
- Children will wash their hands for 20 seconds with soap and water upon arrival and before entering the room with their assigned group.
- For this program, the YMCA is using paper rosters. Staff will sign the parent in and out.
- Ensure the parent/guardian has a phone that dials directly to site leadership, so, if, for instance, they become too ill to pick up their child, the YMCA can quickly respond.

### Departure

- As the YMCA facility is closed to the general public, a YMCA staff person will remain at the front door to monitor participant and parent/guardian arrival. When a parent/guardian arrives to pick up his/her child, YMCA staff will walkie talkie the teacher. The child will be released to meet their parent. YMCA staff at the sign in/out table will see that the child is walked down the hallway safely by themselves.
- YMCA front desk staff will sign the child out after verifying that this person is allowed to pick this child up. If you see one person at the sign in/out desk you will need to wait outside until the family has left the building.

## Social Distancing

- Children will be in groups of 8 with 1 YMCA Counselor and 1 FCPS Teacher Assistant/Para Professional throughout the day. Children will stay in the same group and not co-mingle.
- When participating in activities at a table, children will be arranged where they are not sitting near others in the group.

## Outside Play

- We will offer outdoor play in staggered shifts. Hands will be washed after outdoor play time.

## Meals and Snack time

- Children will eat lunch and snack with their group each day. Staff and children will eat in their classrooms.
- Children will wash their hands before and after snack times.
- Tables will be disinfected before and after meal times.
- USDA approved breakfast, lunch and pm snack will be provided for children. Please do not back food. Unless, the child has a severe allergy. Please discuss with sign in/out staff first at drop off.

## Health Precautions

- If the parent/guardian does not alert our staff to a participants' allergies and the child exhibits a cough (a COVID-19 symptom), YMCA staff will isolate the child and send them home for the day (per the instructions below). The parent/guardian will be required to obtain a letter from the physician that says the child has allergies before the child is allowed to re-enter the program.
- We will enforce increased handwashing: staff and participant's hands should be washed/scrubbed a minimum of hourly, which has been proven by the CDC to be the most preventative measures.
- Leadership will ensure that staff are trained in proper disinfection. See full details here. In summary:
  - If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
  - The disinfectant must be allowed to dwell for a sufficient time to disinfect.
  - Staff should wear gloves, in accordance with the disinfectant SDS, when performing disinfection.
  - Cleaning staff should clean their hands often (or use hand sanitizer), including after gloves are taken off.
- Children will be in the same group during the day and groups will not co-mingle.
- Equipment and touch points will be wiped down with a disinfectant on a regular basis throughout the day. If possible, staff will avoid items with porous surfaces/ that are otherwise not able to be disinfected.

- Staff will be reminded daily of the symptoms of COVID19. (Leadership will check the CDC daily to ensure that these symptoms have not changed, as COVID19 is a novel virus.)
  - Fever
  - Cough
  - Shortness of breath
- If a child or staff displays the COVID19 symptoms or any other communicable disease symptom, the isolation procedures are as follows:
- If staff perceive that a child or another staff is displaying these symptoms, staff must immediately notify program leadership and program leadership will ensure that:
  - The symptomatic staff or child is immediately isolated in the designated isolation classroom. If the symptomatic person is a child, supervision must be maintained. The staff should maintain 6 feet + of distance.
  - The parent/guardian is called immediately.
- Program leadership will ensure that janitorial staff will be notified as soon as the group leaves the restrooms and classrooms for sanitation :
  - For the isolation room:
    - It is recommended to close off areas used by the ill persons and wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets.
    - Open outside doors and windows to increase air circulation in the area. If possible, wait up to 24 hours before beginning cleaning and disinfection.
- Staff will be informed that no Guests, including their family and friends, will be permitted to enter the facility. Only YMCA staff designated for this program, child participants and their guardians (and guardians only in the front lobby) are permitted. NO OTHER PERSONS are permitted.